

**STATE OF MICHIGAN**  
**IN THE THIRD JUDICIAL CIRCUIT COURT**  
**AND WAYNE COUNTY PROBATE COURT**

**JOINT ADMINISTRATIVE ORDER 1999-04J/1999-02J**

At a session of said Court held in the City-County Building,  
Detroit, Michigan on May , 1999.

PRESENT: Honorable Michael F. Sapala, Chief Judge of Third Judicial Circuit  
Court

Honorable Milton L. Mack, Jr., Chief Judge of Wayne County  
Probate Court

**IT IS HEREBY ORDERED:**

In accordance with Michigan Supreme Court Administrative Order 1998-05, the Third Judicial Circuit Court and Wayne County Probate Court will use the following process for unscheduled court closing in the event of inclement weather:

The Chief Judge of the Third Judicial Circuit Court or his/her designee, in the event of inclement weather, will listen to local weather reports and consult with the Office of the County Executive for the County of Wayne to determine whether the county will close county departments.

The Chief Judge of the Wayne County Probate Court, or his/her designee, in the event of inclement weather, will listen to local weather reports and consult with the Office of the County Executive for the County of Wayne to determine whether the county will close county departments.

If the Office of the County Executive for the County of Wayne does not close county departments in the event of inclement weather, the Chief Judge of the Third Judicial Circuit Court will determine whether to close the Third Judicial Circuit Court. Absenteeism due to court closing by the Chief Judge of the Third Judicial Circuit Court, in the event of inclement weather, will not be charged against leave banks of employees of the Third Judicial Circuit Court.

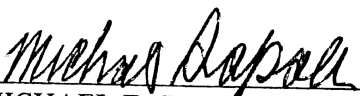
If the Office of the County Executive for the County of Wayne does not close county departments in the event of inclement weather, the Chief Judge of the Wayne County Probate Court will determine whether to close the Wayne County Probate Court. Absenteeism due to court closing by the Chief Judge of the Wayne County Probate Court, in the event of inclement weather, will not be charged against leave banks of employees of the Wayne County Probate Court.

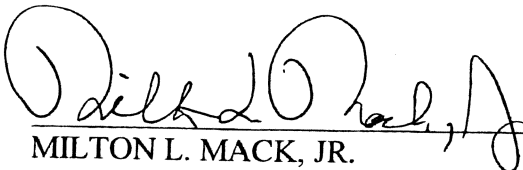
If the Office of the County Executive closes county departments in the event of inclement weather, the Chief Judge of the Third Judicial Circuit Court will determine whether to close the Third Judicial Circuit Court. Absenteeism due to court closing in the event of inclement weather by the Office of the County Executive for the County of Wayne will not be charged against leave banks of employees of the Third Judicial Circuit Court.

If the Office of the County Executive closes county departments in the event of inclement weather, the Chief Judge of the Wayne County Probate Court will determine whether to close the Wayne County Probate Court. Absenteeism due to court closing in the event of inclement weather by the Office of the County Executive for the County of Wayne will not be charged against leave banks of employees of the Wayne County Probate Court.

If the Chief Judge of the Third Judicial Circuit Court determines to close the Third Judicial Circuit Court, notice will be provided to court employees by personal telephone call. Notice will be provided to the media, litigants, and all appropriate law enforcement agencies by posting a notice on the public entrances to the Circuit Court facilities and delivering public service announcements over local radio and/or television.

If the Chief Judge of the Wayne County Probate Court determines to close the Wayne County Probate Court, notice will be provided to court employees by personal telephone call. Notice will be provided to the media, litigants, and all appropriate law enforcement agencies by posting a notice on the public entrances to the Probate Court facilities and delivering public service announcements over local radio and/or television.

  
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MICHAEL F. SAPALA  
CHIEF JUDGE OF THIRD JUDICIAL  
CIRCUIT COURT

  
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MILTON L. MACK, JR.  
CHIEF JUDGE OF WAYNE COUNTY PROBATE  
COURT

Date: May , 1999